

Travel Approval Form

Department: Sheriff's Office

Event Name: NAFTO National Conference

Location: San Antonio, TX

Event Dates: 06.17.26 - 6.19.26

Purpose: Required Continuing Education/Certification
 Job Training
 Other: Improve work performance

Name of Attendees:

Leslie Lecroy

Court Decision:
This section to be completed by County Judge's Office



1-12-2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Johnson County Sheriff's Office
Training Request

Name: Lelsie Lecroy #2066
Rank: Sergeant Date: 12/22/2025
Course Name: NAFTO National Conference
Course Date: 06/17 - 19/2026

Course Tuition: \$470.00 Hotel Cost: \$709.37
Per Diem: 126.00 Total Cost: 1305.37

Is Course TCOLE Accredited? Y
Will training be reported by Host? Y

This Training / Seminar is necessary for the following reasons:
 Required continuing education xx Job training
xx Improve work performance Required certification

Host Agency: N/A
Host Address: _____
Host City: _____
Host State: _____
Host Zip Code: _____
Host Phone: _____

Hotel: Embassy Suites
Hotel Address: 125 E Houston Street
Hotel City: San Antonio
Hotel State: Texas
Hotel Zip Code: 78205
Hotel Phone: 210-226-9000

Hotel Check In Date: 06/16/2026
Hotel Check Out Date: 06/19/2026

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ Approved _____
Disapproved Initials _____ Date _____

Justification (Required): _____

Lieutenant: Heaven Seave Approved _____
Disapproved Initials KG Date 12/22/2025

Comments: Cheaper Hotel is Available for \$455 - 495

Captain: BA Approved _____
Disapproved Initials BA Date 12/22/2025

Comments: _____

Chief: _____ Approved _____
Disapproved Initials _____ Date _____

Comments: _____

Leslie Lecroy

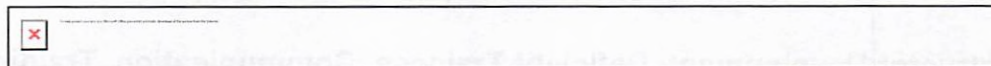
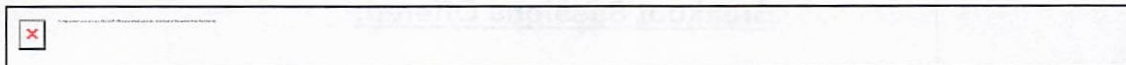
From: National Association of Field Training Officers <training@nafto.org>
Sent: Monday, December 1, 2025 12:15 PM
To: Leslie Lecroy
Subject: 2026 National Conference San Antonio TX

Follow Up Flag: Follow up
Flag Status: Flagged

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National Association of Field Training Officers Training Opportunities

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Register Now

[NAFTO NATIONAL CONFERENCE](#)

June 17th-19th, 2026

**LOCATION: Embassy Suites by Hilton, San Antonio Riverwalk
125 E Houston St,
San Antonio, TX 78205**

NAFTO is proud to offer some outstanding training at our 2026 3-Day National Conference in San Antonio, TX. This year's training is specifically designed for Field Trainers working in Patrol, Detention, Communications, and Emergency Medicine. NAFTO is working to prepare your Field Training Unit for the challenges of 21st Century Policing by providing a comprehensive and client-oriented curriculum. This year, NAFTO presents

course topics including Constitutional Policing, 21st Century Policing, Communication, Remedial Training, Standardization, Interpersonal Skills, Emotional Intelligence, Instructor Development, Reducing Liability, Program Defensibility, Resilience, Leadership, Instructional strategies, Problem Solving, and Retention.

General Sessions Offered:

Anthony Bandiero from [Blue To Gold Law Enforcement Training](#)

Jim Glennon from [Calibre Press](#)

Von Kliem from [Force Science](#)

Breakout Sessions Offered:

18 Breakout session topics will include:

Instructor Development, Deficient Trainees, Communication, Training Mindset, Health & Wellness, Leadership, Emotional Intelligence, Coaching & Mentoring, Cognitive Learning, Contemporary Training Needs, and Case Law Updates.

There is a 3-tiered registration calendar this year.

Registration Type	Dates	NAFTO Member	Non-Member
Early Bird Registration	10/01/25-01/31/26	\$470	\$495
Regular Registration	01/31/26-04/30/26	\$525	\$550
Late Registration	05/01/26-05/31/26	\$570	\$595

This fee includes a 1-year NAFTO membership/renewal, 3 hot breakfasts, and 3 hot catered lunches.

To register, please go to <https://nafto.org/national-conference/>

Questions can be e-mailed to training@nafto.org

LODGING IS THE RESPONSIBILITY OF THE ATTENDEES. The Embassy Suites is offering an amazing room rate of \$199.00/night, and we have a room block of 150 rooms per night. The last 3 years we sold out of rooms. Don't wait to make your reservation

[RESERVE ROOMS HERE](#)

If you prefer to call and reserve a room, dial 1-800-362-2779 and reference the special rate code of CES92C

Cost savings considerations at this year's conference:

- The hotel is a 10-minute ride from San Antonio International Airport, with many direct flight options from around the country.
 - 6 meals provided for reduced Per Diem.
- Located in the heart of downtown San Antonio, right on the Riverwalk, with numerous dining and entertainment options within walking distance.
 - 18 breakout session class options, and 4 general sessions presentations over 3 full days of training.

Due to restriction from the venue, **REGISTRATIONS MUST BE RECEIVED by May 29th, 2026.** Seating limited to the 1st 200 applicants.

Early Conference Check-In Begins Tuesday, June 16th, at 1700 Hours, on the 2nd floor, in the event space area.

Don't forget, there's still time to submit applications for Master Field Training Officer and nominations for Field Training Officer of the Year. All applications and nominations must be received by April 15th, 2026. Master Field Training Officer certification costs your agency nothing and is a great way to recognize the hard work and dedication of your department's Field Training Officers.



[ABOUT](#) | [TRAINING](#) | [CHAPTERS](#) | [CONFERENCE](#) | [SPONSORS](#) | [MEMBERSHIP](#)

BLOG

Early Check-in: Tuesday, June 16 at 1700 hours (2nd floor event space)
Application Deadline for Master FTO & FTO of the Year: April 15, 2026

Registration Tiers	Early Bird Registration
Dates	10/01/25 – 01/31/26
NAFTO Members	\$470
Non-NAFTO Members	\$495
Registration Tiers	Regular Registration
Dates	02/01/26 – 04/30/25
NAFTO Members	\$525
Non-NAFTO Members	\$550



[Registration](#) | [Lodging](#) | [What to Expect](#) | [Meet Your Instructors](#) | [Itinerary](#)

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Leslie Lecroy

From: postmaster@membeemail.com on behalf of National Association of Field Training Officers <memberservices@nafto.org>
Sent: Monday, December 22, 2025 9:46 AM
To: Leslie Lecroy
Subject: New Member Confirmation from National Association of Field Training Officers

CAUTION: This email originated from outside of the Johnson County email system. Use care when opening links or attachments. Report suspicious emails.

Dear Leslie,

We have received your membership submission for the following item:

Individual Membership

Sub Total: \$40.00

Grand Total: \$40.00 *Paid by Lecroy*

Payment Type: Pay by Credit Card
Reference Number: 3V3558894W041190P
Amount of Payment: \$40.00
Balance: \$0.00

Please note that any membership submissions are subject to approval.

Purchase Details:

Purchaser: Leslie Lecroy

1102 E Kilpatrick
Cleburne, TX 76031
Phone: (254) 485-4335
Email: llecroy@johnsoncountytexas.org

If paying by check, payments can be mailed to:
NAFTO
20987 N. John Wayne Pkwy Suite#B104-189 Maricopa, AZ 85139

If you have any questions please contact the National Association of Field Training Officers:



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 12/22/2026

DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby EXT: 3503

Person (s) Name Attending:

1. Leslie Lecroy
2.
3.
4.
5.
6.

**If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:*

LEOSE FUNDS

Function Attending: NAFTO National Conference

Hotel Name: Embassy Suites
Hotel Address: 125 E Houston St
City: San Antonio State: TX Zip: 78205
Hotel Phone# 210-226-9000
Special Requirements:
Conference Hotel Block Code:
Conference/Training Website: www.nafto.org/national-conference/
How many rooms needed: 1
Date of Check In: 6/16/25 Date of Check Out: 6/19/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. **ALL Travel PO's MUST be in place prior to travel.** The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.